

# **Crèche Welcome Pack**

Open Monday – Thursday 9.30 – 15.00



#### Welcome to Oasis Creche:

Children are at the centre of what we do at Oasis. We understand that families who come to Oasis have a variety of backgrounds, with different experiences and needs. Many (but not all) children have experienced drug and alcohol difficulties in their families.

We work with the whole family, which means our relationship with you and your child is most important. We believe it is through safe and nurturing relationships with you - that we can support you and your children to reach your goals and potential.

For this to happen, you need to feel confident that your child is looked after and provided with an excellent care. The crèche is Ofsted registered and provides a child and family centred service.

#### **Oasis Project Values:**

**Equality** We are a champion for equality, providing a non-judgemental service which respects the needs of its clients in all their diversity and recognises that one size does not fit all.

**Accountability** We do what we say we are going to do and work with integrity, never losing sight of our responsibility for our actions

**Caring** We deliver all our services with respect for individuals and our day to day interactions are characterised by compassion and kindness

**Creativity** We use our unique insight and experience to problem solve, recognising the value of innovation when working with individuals and families

**Collaboration** We work together with our clients, their families friends and networks and our professional partners to provide the best care possible, to keep people safe and to bring about positive change

**Learning** We continue to develop and evolve our services to better meet the needs of our clients, facilitating involvement and feedback at every opportunity

The above are underpinned by a 7th value, which is... Community

## Meet The Creche Team





Joyce has over 10 years experience working with children and families both in primary schools and early years settings.

Joyce is responsible for the day to day running of the creche. She work in partnership with parents / carers to ensure that children achieve their full potential.



Adéle Nottage – Early Years Practitioner at Oasis.

Adéle has over 8 years experience of supporting children and young people in a variety of settings. She enjoys planning engaging activities tailored to children's individual needs and interests to ensure every child has fun while at crèche.

**Ceri Walker – Early Years Practitioner at Oasis.** Ceri worked in nurseries and as a family support worker for Children's Centres for 10 years. She loves creative and messy activities, and following the child's lead in play.

#### How to Access the Creche:

Please complete the **registration form** as best you can before you visit the Creche. Your Key worker can give you a copy or we can email you one directly. Contact the Creche on <u>Creche@oasisproject.org.uk</u> or 01273 696970.

The registration form holds **important information** about your child so that we can care for your child safely and to highest standard.

Please email or call the Creche and we will arrange a **settling in session prior to you using the Creche.** 

#### Settling in:

We insist on a visit to the Creche before your child has their first session. Our settling days/times are:

Mondays – 2- 3pm Wednesday 2 -3pm Thursday 2 -3pm.

This gives you and your child an opportunity to:

- Meet the staff.
- See the facilities the Creche offers.
- Discuss any worries and ask any questions you may have.
- Ensure that you and your child feel comfortable.
- Ensure we have all the important information about your child from the **Registration Form completed online or on paper**. Please ask a member of staff for a paper copy.
- Sign our consent and partnership agreement.
- Where possible we encourage for key workers or social workers to come along.
- We ask for at least one settling session for a child and more if needed

# Using the crèche

On each visit we expect from you:

- Update us about how your child has been and any information that will help us look after your child at the crèche.
- Bring any items including medicine that your child may need or want during their time in the crèche.
- Do not use your telephone during your visit at the crèche.
- If your child is unwell for example vomiting and diarrhoea, infectious or airborne viruses/deceases don't bring them to the crèche but call us instead.

On each visit you and your child can expect from us:

- A warm welcome to you and your child.
- A child centred and emotionally attuned environment that responds to your child's needs.
- Healthy food (breakfast, snacks or lunches) as appropriate and discussed with you in advance.
- Fun, interactive and engaging activities to promote your child's development.
- When you collect your child we will provide you with an update about your child's time in the crèche and any observations we may have made.
- We are happy to answer any questions you may have or sign post you in the right direction.

# Written records

• We keep a written record about your child's time at the crèche this helps us to care for your child. We give you verbal feedback at the end of each session.

- We keep the records locked up in a secure cupboard in line with data protection or on our secure computer data base.
- We can share these with you at any time just ask.
- If your child comes to creche often we will provide you with a 12 16 weeks update about your child – This will include a developmental checklist to track your child's progress.
- With your knowledge and consent we share written records with other professionals involved with you and your child.
- We will share records without your consent if required as part of child protection investigations or if this helps keep your child safe from imminent harm.

#### **Feedback and Complaints**

- We will ask you to provide feedback about the Creche to ensure that the services we provide are of a high standard and we make changes. Feedback forms will be given to you either by a member of staff, are online or in the reception.
- If you would like to make a complaint please speak with a member of staff or go online https://www.oasisproject.org.uk/information/comments-and-complaints/

## **Our Activities:**

#### Boppers (Mondays 10 -12):

A weekly play session for mums and children to encourage early bonding and boost your confidence through fun activities that promote positive interactions and understanding your child's emotions. Boppers helps parents to develop a holistic and consistent approach to parenting.

**Mellow (Tuesdays 9.30 – 14.30):** We are now offering an evidence-based parenting programme called Mellow Parenting for Mum's with children aged 0 to 5. The programme aims to improve parented-child relationships and overall well-being by nurturing parents' strengths in a supportive group.

The groups look at growing parents confidence and self-esteem, helping people to think through and share tips on the challenges of parenting and includes lunch and a fun activity with the children.

#### Dads Stay and Play ():

Dads are encouraged to attend our weekly stay and play group to encourage bonding and boost your confidence through fun activities that promote positive interactions and understanding your child's emotions.

#### Time for You and Fun for children (different times):

Through discussion with Creche staff and where appropriate other professionals we offer parents the chance to have some time for themselves

to undertake self-care or do those jobs that are difficult to get done with little ones around.

#### Holiday Groups (Half terms and school Holidays):

Holidays can be a great break from the routine, but they can also be times of additional stress when a family is already going through difficulties. To support families, Young Oasis offer Holiday Arts Groups. These are based around creative group work and provide opportunities for children and young people to have positive experiences to connect with the natural environment and each other.

Please contact us if you have any further questions or simply to talk things through. We are here to help.



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